

COMMISSIONERS COURT
Aransas County, Texas

C.H. "Burt" Mills Jr, County Judge

Jack Chaney
Commissioner, Pct 1-1A

Bubba Casterline
Commissioner, Pct 2



Charles Smith
Commissioner, Pct 3

Wendy Laubach
Commissioner, Pct 4

AGENDA

Notice is hereby given that a meeting of the above named Commissioners Court *V.T.C.A Government Code, Section 551.001(4)*, will be held on the **09th day of DECEMBER, 2019 at 9:00 A.M. IN THE COMMISSIONERS COURTOOM IN THE ARANSAS COUNTY COURTHOUSE, 2840 HWY. 35 N., ROCKPORT, TEXAS.** Persons with disabilities who plan to attend this meeting and who may need assistance should contact the County Judge's office at 361-790-0100 two working days prior to the meeting so that appropriate arrangements can be made. The following subjects will be discussed:

I. CALL TO ORDER & PLEDGES

II. INVOCATION

III. DECLARE QUORUM

IV. CITIZENS TO BE HEARD

At this time, comments will be taken from the audience on any subject matter that is not on the Agenda. To address the Commissioners, please sign the Public Participation Form located on the table outside of the County Courtroom and deliver to the County Clerk before the meeting begins. Citizens who wish to speak on a matter included in this Agenda will be invited to speak when that particular matter is being deliberated by the Commissioners Court. Each member of the public who appears before the Commissioners Court shall be limited to a maximum of five (5) minutes to make his/her remarks. Please note, in accordance with the Open Meetings Act, Commissioners may not discuss or take action on any item which has not been posted on the Agenda.

V. PRESENTATIONS

Presentations are limited to fifteen (15) minutes unless other arrangements have been made with the Court.

1. **Presentation by Texas Property Assessed Clean Energy Authority (PACE)** – Marina V. Badoian-Kriticos

VI. ITEMS FOR DELIBERATION AND/OR ACTION

• **CONSENT AGENDA**

All Consent Agenda items listed are considered to be routine by the Commissioners Court and will be enacted by one motion. There will be no separate discussion of these items unless a Commissioner or the County Judge so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

2. Discuss, approve, or disapprove the **Minutes** from the November 25, 2019 Regular Meeting and Workshop - Valerie Amason/Judge Mills
3. Discuss, approve, or disapprove allowing Environmental Health to **seek bids for 2020 Mosquito Control Chemicals** – Valerie Gonzalez/Judge Mills

4. Acknowledge receipt of and record in the minutes of Commissioners Court, a **Certificate of Attendance** from Texas Association of Counties certifying **Alma Cartwright, County Treasurer** and Member of the County Investment Academy for successfully completing 07 hours of investment education that satisfies *Section 2256.008 of the Texas Public Funds Investment Act*. The Texas Public Funds Investment Conference was held on November 07-08, 2019 in Houston, Texas – Alma Cartwright/Judge Mills
5. Discuss, approve, or disapprove **accepting a donation in the amount of \$100.00** to be used for the Juvenile Case Manager Program. The donor requested to remain anonymous – Lora Rios/Judge McGinnis/Judge Mills
- **COUNTY ROADS**
 6. Discuss, approve, or disapprove **authorizing the Road & Bridge Engineer to begin negotiations with Hanson Professional Services, Inc.** for engineering services relating to the design and preparation of construction documents for Bahia Bay Watershed Drainage Improvements – David Reid/Judge Mills
 7. Discuss, approve, or disapprove **Order #O-23-2019**, proposed updates to **amend** Order #O-02-2016 of the Aransas County Floodplain Management and Watershed Protection Order – Kat Comeaux/David Reid/Judge Mills
- **CONTRACTS, AGREEMENTS, GRANTS & LEASES**
 8. Discuss, approve, or disapprove **Resolution #R-41-2019**, Aransas County Commissioners Court Resolution of Intent to Establish an Aransas County PACE (Property Assessed Clean Energy) Program – Commissioner Casterline/Commissioner Smith/Judge Mills
 9. Discuss, approve, or disapprove and authorize the County Judge to sign **revisions to the Articles of Incorporation, Bylaws, and Interlocal Agreement for the Aransas County Alliance Local Government Corporation** (*previously approved by Commissioners Court on May 13, 2019*) made by the Aransas County Navigation District. [*Tabled on October 28, 2019 and November 12, 2019 and Workshop held on November 25, 2019*] – Kim Foutz/Judge Mills
- **PLANNING & BUDGET OFFICE**
 10. Discuss, approve, or disapprove the **November 2019 Indigent Health Care Report** - Alma Cartwright/Judge Mills
 11. Discuss, approve, or disapprove adopting the **Aransas County Fund Balance Policy** – Suzy Wallace/Judge Mills
 12. Discuss, approve, or disapprove adopting the **Aransas County Cash Handling Policy** – Suzy Wallace/Judge Mills
 13. Discuss, approve, or disapprove adopting the **Aransas County Fraud Prevention and Detection Policy** – Suzy Wallace/Judge Mills
 14. Discuss, approve, or disapprove adopting the **Aransas County Fixed Asset Methodology Policy** – Suzy Wallace/Judge Mills

15. Discuss, approve, or disapprove the **proposed revised job description for Civil/Guardianship Court Clerk**. This is an upgrade from a pay group 11-2 to a pay group 12-3, effective 12/09/2019, to bring the position more in line with the Court Clerks based on required increase in job responsibilities. The pay group increase was included in the 2020 budget requests and there is money available in the 2020 budgeted Payroll Reserve Fund – Valerie Amason/Linda Doane/Judge Mills
16. Discuss, approve, or disapprove **changing the Part-Time AgriLife Extension Administrative Secretary to a Full-Time position** with a budget adjustment of \$14,670 - Ginger Easton-Smith/Judge Mills
17. Discuss, approve, or disapprove **authorizing Tyler Technologies, Inc. to implement SB (Senate Bill) 346 mandatory fee changes passed by the 86th Texas Legislative Session for all Aransas County Courts into the Odyssey Database**. SB 346 becomes effective 01/01/2020 and relates to the consolidation, allocation, classification and repeal of certain criminal court costs and other court-related costs, fines, and fees. The cost for the system updates will be \$4,200. There are monies available in the County Budget to allow for the additional expense – Collin Jackson/Judge Mills
18. Discuss, approve, or disapprove **Budget Line Item Transfers** – Suzy Wallace/Judge Mills
19. Discuss, approve, or disapprove **Accounts Payable and Payroll/Payroll Liabilities** – Suzy Wallace/Alma Cartwright/Judge Mills

VII. REPORTS FROM COMMISSIONERS, ELECTED OFFICIALS & DEPARTMENT HEADS--NO ACTION WILL BE TAKEN

*“At this time, County Commissioners will report/update on all committee assignments which may include the following: Aransas Pathways Steering Committee; County Storm Water Advisory Committee; Coastal Bend Council of Governments; Coastal Bend Bays & Estuaries; Coastal Resiliency Committee; Disaster Recovery Officials; Economic Development; Live Oak Tree Committee; Navigation District; Personnel Committee; Rural Rail District; and Rockport Community Park/Swimming Pool Committee. Elected Officials & Department Heads reports include but are not limited to the following: Airport Advisory Board Updates; County Auditor—**Read Fee Reports of County & Precinct Offices**.”*

VIII. REPORTS ABOUT ITEMS OF COMMUNITY INTEREST--NO ACTION WILL BE TAKEN

“At this time, Commissioners Court will hear reports/updates from Commissioners or County Staff about items of community interest including (1) expressions of thanks, congratulations, or condolence; (2) information regarding holiday schedules; (3) an honorary or salutary recognition of a public official, public employee, or other citizen; (4) a reminder about an upcoming event organized or sponsored by the Court; (5) information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the Commissioners Court that was attended or is scheduled to be attended by a Commissioner or an official or employee of the County; and (6) announcements involving an imminent threat to the public health and safety of people in the County that has arisen after the posting of the agenda.”

IX. CLOSED SESSION

“Pursuant to the authority granted under Government Code, Chapter 551, the Commissioners Court may convene a closed session. The specific section or sections of Government Code, Chapter 551 that provides statutory authority may be announced.”

- a. **COMMISSIONERS COURT WILL MEET IN CLOSED SESSION AS AUTHORIZED BY TEXAS GOVERNMENT CODE SECTION 551.071 COMMISSIONERS COURT WILL MEET IN CLOSED SESSION AS AUTHORIZED BY TEXAS GOVERNMENT CODE SECTION 551.071 TO DISCUSS POTENTIAL LITIGATION; RECEIVE ATTORNEY'S ADVICE ON LEGAL MATERS THAT ARE NOT RELATED TO LITIGATION; AND OTHER MATTERS PROTECTED BY THE ATTORNEY-CLIENT PRIVILEGE.**

- b. COMMISSIONERS COURT WILL MEET IN CLOSED SESSION AS AUTHORIZED BY TEXAS GOVERNMENT CODE SECTION 551.072 TO DISCUSS REAL ESTATE NEGOTIATIONS INCLUDING PATHWAYS PROJECTS, STORM WATER MANAGEMENT, COUNTY LAND AND COUNTY LEASES.
- c. COMMISSIONERS COURT WILL MEET IN CLOSED SESSION AS AUTHORIZED BY TEXAS GOVERNMENT CODE SECTION 551.07A TO DISCUSS PERSONNEL MATTERS AND OTHER ISSUES.
- d. COMMISSIONERS COURT WILL MEET IN CLOSED SESSION AS AUTHORIZED BY TEXAS GOVERNMENT CODE SECTION 551.0725 TO DISCUSS A CONTRACT BEING NEGOTIATED AND THE TERMS THEREOF.
- e. COMMISSIONERS COURT WILL MEET IN CLOSED SESSION AS AUTHORIZED BY TEXAS GOVERNMENT CODE SECTION 551.087 TO DISCUSS AN ECONOMIC DEVELOPMENT MATTER.

X. OPEN SESSION

Commissioners Court will reconvene into Open Session and consider action, if any, on items discussed in Closed Session.

XI. ADJOURNMENT

FILED
 AT 2:03 P. M.
 DEC 05 2019

*posted @
 2:10 PM*

VALERIE K. AMASON
 COUNTY CLERK, ARANSAS CO., TEXAS

CERTIFICATION

I, the undersigned, County Clerk, do hereby certify that the Notice of the above named Commissioners Court, is a true and correct copy of said Notice, and that I posted a true and correct copy of said Notice on the window and/or bulletin board in the Aransas County Courthouse, 2840 Hwy. 35 N., Rockport, Aransas County, Texas on the ____ day of _____, 2019, and said Notice remained so posted continuously for at least seventy-two (72) hours preceding the scheduled time of said Meeting.

 COUNTY CLERK, ARANSAS COUNTY, TEXAS
 Tel: 361-790-0122 Fax: 361-790-0119